

Grandview Municipality Road Closure Policy

Effective Date: May 11, 2016
Resolution Number: 2016-149

Purpose:

The purpose of this policy is to outline the process for road closures in the Municipality

Procedure:

1. The Public Works Manager, on the advice of Council or the CAO will direct Public Works staff to close municipal roads as necessary

Temporary Road Closures:

2. Public Works staff will mark the road closure at the closest intersection to the road obstruction using road closed signs. If there are multiple intersections, each intersection will be marked using a road closed sign
3. Public Works staff will use either fallen trees or gravel piles to prevent passage through or around the road obstruction as close to the road obstruction as safely as possible
4. When placing road closed signs or fallen trees or gravel piles, the Public Works employee will take pictures of the action taken
5. The Public Works Manager or designate, every 2 days will check to ensure the road closed markings are still in place
6. The Public Works Manager or designate will keep record of the dates checked and the status of the road closure markings

Long Term Road Closures:

7. Public Works staff will mark the road closure at the closest intersection to the road obstruction using road closed signs. If there are multiple intersections, each intersection will be marked using a road closed sign
8. Public Works staff will mark the road closure using a combination of cable, snow fencing and road closed signs a close to the road obstruction as safely possible
9. Once the barricade has been constructed, the Public Works employee will take pictures of the barricade

10. The Public Works Manager or designate every week will check to ensure the barricade and road closed markings are still in place
11. The Public Works Manager or designate will keep record of the dates checked and the status of the road closure markings

Communication:

1. The Public Works Manager will provide to the office the exact location of the road closure (for example Road 142N between 147W and 145W)
2. The Municipal office will provide notification via fax to:
 - a. Ambulance personnel via Prairie Mountain Health
 - b. RCMP – Dauphin office
 - c. Mountainview School Division
 - d. Richardson Pioneer – Grandview Office
 - e. Gilbert Plains Co-op
3. The Municipal office will provide notifications via email to:
 - a. Provincial Regional Emergency Manager (EMO)
 - b. Grandview EMO Coordinator
 - c. Prairie Mountain Health Regional EMS Manager
 - d. Prairie Mountain Health Regional EMS Admin Assistant
 - e. Crop Production Services – Gilbert Plains Office
4. The Municipal office will also post all road closures on the Municipal website