

**Grandview Municipality
Confidentiality Pledge**
Effective Date: June 29, 2016
Resolution 2016-198

Confidentiality Agreement

I, _____, acknowledge that in the position of _____ as an employee of the Grandview Municipality, and in any other positions that I may hold in the organization, I will acquire information about financial and/or business information of the Grandview Municipality.

I understand that maintaining confidentiality is critical to the credibility of the municipality and that a breach in confidentiality will result in dismissal.

Accordingly, I will undertake to treat confidential all information, and agree not to disclose to any third party either during my employment (except as may be authorized or a necessary to properly perform the duties required of me by the municipality, or after the termination of my employment for any reason), except with the written permission of the Municipality or as required by law.

Signed this _____ day of _____, 20__

Employee